



Butterfly Art Project is appointing an Executive Director

Overview

The Butterfly Art Project (BAP) trains and mentors Community Art Facilitators (CAFs) to offer psycho-social support through art to traumatised children and youth. Established in 2010, BAP is based in Cape Town and has two core capacity building programmes which are strongly linked: CAF Training and CAF Mentoring. The organisation strives to serve hundreds of autonomous Community Art Facilitators who serve thousands of beneficiary children in various South African communities. BAP has a clear vision, theory of change, strategic plan, and implementation model which, according to a recent external evaluation, are all in alignment.

The Role

The organisation is looking for a strong and inspirational leader to take BAP into its next chapter of organisational growth. The Executive Director is responsible for the leadership and strategic direction of BAP; leading a team of employees who are supported by contracted mentors and trainers; and scaffolded by a selection of volunteers. Working closely with the Board of Directors, the Operations Director and Creative Director, the Executive Director will strengthen the organisation's ability to fulfil its vision and objectives. It is also the responsibility of the Executive Director to ensure that the organisation remains financially stable and grows its income to meet the needs of beneficiaries and have the desired impact.

If you believe that art can heal, if you are a good strategist, know how to fundraise, value diversity, can think out of the box, care about people and passionate about change making, then this role might be for **you**.

Brief overview of responsibilities and duties

1. Lead and direct the BAP Team
2. Lead BAP's Strategic Thinking & Planning
3. Lead Fundraising, Legal Obligations & Reporting
4. Lead Public Communication
5. Oversee Financial Management
6. Oversee PMEL Management
7. Oversee BAP's HR Management
8. Contribute to the effectiveness of the Board of Directors



Requirements

- Proven experience as a director (or in other senior managerial position) for a minimum of 5 years
- A minimum of 8 years of experience in the NGO sector
- Honours or master's degree in a relevant field of study
- Completed short studies or proven track record of having implemented aspects in the key areas of this job
- Completed an art or childcare related study of at least 1 year
- Ability to apply successful fundraising and networking techniques
- An analytical mind capable of solving problems
- Outstanding organisation and ethical leadership abilities
- Excellent communication (oral and written) skills in English
- Valid driver's license

How to apply

An application which does not generally meet the above requirements will be regarded as incomplete. Only shortlisted candidates will be contacted and will be required to make an open presentation to relevant stakeholders.

This position will be based in Cape Town, Muizenberg. The Butterfly Art Project pays market-related remuneration assessed with a benchmark of 50. The executive director will be paid according to D4 on the Paterson Scale.

Please email your motivation letter which addresses the above criteria, including a statement on your potential contribution as Executive Director, CV (including at least 3 contactable references) before 31.1.2022 to board@butterflyartproject.org

For more information about BAP, visit their website, order their quarterly newsletter and explore on social media pages: Facebook and Instagram

BAP reserves the right to extend the closing date if deemed necessary and reserves the right not to make an appointment.